

## **Application Letter**

Date:07/12/2024 G.C

Name: **Mengistu Hulgize Asrese**

Phone No: **+251943575076**

Email: **mengistuhulgize@gmail.com**

To: **-Enat Bank**

Position: **Junior Customer Service Specialist**

**Dear Sir/Madam:**

This is my application letter, through which I cordially requested the pleasure of your good opinion to give an employment opportunity in line with my qualification in your organization for the vacancy announcement position of

I am exploring potential opportunities with a well-established effort that will lead to better fruit on **Social Science** in the Department of **Management** for the surrounding and the country as well.

I am Applying for a vacancy in your organization according to your vacancy announcement related to my field of study. As I get the employment opportunity, I can work hardly with punctually and support the organization honestly. For additional information Please see my CV that gives you further information.

Thank you for your time and consideration. I look forward to hearing from you soon.

Sincerely,

***Mengistu Hulgize Asrese***

## CURRICULUM VITAE (CV)

### 1. Personal Data:

Full Name.....**Mengistu Hulgize Asrese**  
Sex.....Male  
Age..... 25 Years  
Date of Birth... ..16/08/1998 G.C  
Place of Birth. ....Wogelsa  
Nationality.....Ethiopian  
Health Condition..... Normal  
Marital Status..... Single  
Phone No..... +251-943575076  
Email..... **mengistuhulgize@gmail.com**

### 2. Educational background:

Primary school	Chicha Primary School	1-8 Grades
Secondary school	B/Dar Tana Haik secondary School	9-10 Grades
Preparatory school	B/Dar preparatory and secondary school	11-12 Grades
Higher education	Blue Mark College	1st Degree

### 3. Language Skills:

Language	Listening	Reading	Writing	Speaking
Amharic	Excellent	Excellent	Excellent	Excellent
English	Excellent	Excellent	Excellent	Good

## **5. Skills:**

- I have Basic Computer skill, (MS-word, MS-power point, MS-excel and MS- Access).

## **Personal Skill**

- Belief in team work
- Highly motivated to try networking
- Good ethical behavioral management skill
- Excellent communication

## **6. PERSONALITIES:**

- ❖ Healthy and capable of doing any type of Work, disciplined and good behavior.
- ❖ Good relation with everyone and also free from any addiction.
- ❖ Positive attitude and solution finder for any problem is happened.

## **7.HOBBIES:**

- Searching news, read different books and the like.
- Carryout the responsibility on which I assigned in a well manner.
- Highly interested to know about new technology.
- Working in my profession and upgrading my educational statu



BLUE MARK COLLEGE  
OFFICE OF REGISTRAR

Ref No :BDDMGT10258417 12A56760890

Po.Box: 243, Bahirdar, Ethiopia

Tel: +251583200101,

+251904292929

TEMPORARY CERTIFICATE OF GRADUATION

THIS IS TO CERTIFY THAT

**MENGISTU HULGIZE ASRESE**

GRADUATED FROM BLUE MARK COLLEGE WITH BACHELOR OF ART DEGREE IN

**Management on August 03, 2023**

**National Exit Exam Result : Pass (51%)**

  
**GETU TSEDALU DERES**  
Registrar Officer  
College Registrar

  
College Dean

This certificate of graduation has been given pending the printing the issuance of the actual diploma.



Office of the Registrar  
P.O.Box : 243 , Bahir Dar , Ethiopia

Blue Mark College  
**STUDENT ACADEMIC RECORD**

Ref No : BDDMGT1025841712A56760890  
Degree Awarded Date : August 03, 2023  
National Exit Exam Result : Pass 51 %



ID No : BDDMGT-10258417-12A		Full Name : MENGISTU HULGIZE ASRESE			Sex : Male		Medium of Instruction : English				
Faculty : Business and Economics		Admission Classification : Distance Education			Award : BA Degree in Management						
Year : I Sem : I	Course Number	Course Title	Cr Hrs	Grade	Gr. Pt.	Year : II Sem : II	Course Number	Course Title	Cr Hrs	Grade	Gr. Pt.
2012 EC	Flen 1011	Communicative English skill I	3	A	12.00	2013 EC	Mgmt 2202	Administrative Business Communication	3	A-	11.25
	Psyc 1033	General Psychology	3	A	12.00		Stat 2232	Introduction to Statistics	3	A	12.00
	Econ 1021	Introduction to Economics	3	A	12.00		MGMT 2242	Management Information System	3	A	12.00
	Math 1041	Mathematics for Social Science	3	A	12.00		Mgmt 2212	Mathematics for Management	4	A-	15.00
	Current Semester Total :			12	4.00		48.00	Current Semester Total :			13
Previous Total :			-	-	-	Previous Total :			51	4.00	204.00
Cumulative :			12	4.00	48.00	Cumulative :			64	3.97	254.25
Year : I Sem : II	Course Number	Course Title	Cr Hrs	Grade	Gr. Pt.	Year : II Sem : III	Course Number	Course Title	Cr Hrs	Grade	Gr. Pt.
2012 EC	Flen 1062	Communicative English Language Skills-II	3	A	12.00	2013 EC	Mgmt 2273	Business Statistics	3	A	12.00
	GeGa 1072	Geography of Ethiopia and The Horn	3	A	12.00		Acfn 2243	Fundamentals of Accounting-I*	3	A	12.00
	GLTe 1092	Global Trends	2	A	8.00		Econ 2253	Macroeconomics	3	A	12.00
	Loet 1052	Logic and Critical Thinking	3	A	12.00		MGMT 2263	Principle of Marketing	3	A	12.00
	Arth 1082	Social Anthropology	2	A	8.00		Current Semester Total :			12	4.00
Current Semester Total :			13	4.00	52.00	Previous Total :			64	3.97	254.25
Previous Total :			12	4.00	48.00	Cumulative :			76	3.98	302.25
Cumulative :			25	4.00	100.00	Year : III Sem : I	Course Number	Course Title	Cr Hrs	Grade	Gr. Pt.
2012 EC	Mgmt 1115	Entrepreneurship	3	A	12.00	2014 EC	Mgmt 3301	Financial Institution and Investment management	3	A	12.00
	Hist 1133	History of Ethiopia and the Horn	3	A+	12.00		Acfn 3281	Fundamentals of Accounting-II	3	A	12.00
	Incl 1143	Inclusiveness	2	A	8.00		Mgmt 3311	Innovation and technology management	3	A	12.00
	EmTe 1123	Introduction to Emerging Technologies	3	A	12.00		Mgmt 3291	Organizational Behavior	3	A	12.00
	McLe 1103	Moral and Civics Education	2	A	8.00		Current Semester Total :			12	4.00
Current Semester Total :			13	4.00	52.00	Previous Total :			76	3.98	302.25
Previous Total :			25	4.00	100.00	Cumulative :			88	3.98	350.25
Cumulative :			38	4.00	152.00	Year : III Sem : II	Course Number	Course Title	Cr Hrs	Grade	Gr. Pt.
2013 EC	Comp 2171	Basic Computer Skills	2	A+	8.00	2014 EC	Mgmt 3352	Business Ethics and Corporate Social Responsibility	2	A	8.00
	EnLa 2181	Basic Writing Skills	3	A	12.00		Mgmt 3362	Computer Applications in Business	2	A+	8.00
	Mgmt 2161	Introduction to Management	3	A	12.00		Mgmt 3342	International Marketing	3	A-	11.25
	Mgmt 2191	Management Thoughts and Emerging Trends	2	A	8.00		Econ 3322	Introduction to Econometrics	3	A	12.00
	Econ 2151	Micro Economics	3	A	12.00		Mgmt 3332	Leadership and Change Management	3	A	12.00
Current Semester Total :			15	4.00	52.00	Current Semester Total :			13	3.94	51.25
Previous Total :			38	4.00	152.00	Previous Total :			88	3.98	350.25
Cumulative :			51	4.00	204.00	Cumulative :			101	3.98	401.50

Student Copy

Grading System: A+=Excellent, A=Excellent, A- Very Good, B+=Very Good, B=Very Good, B-Good, C+=Good, C=Satisfactory, C-Unsatisfactory D=Very Poor, F=Fail, P=Pass, IN=Incomplete, DO=Dropout, NG=No Grade  
P=Pass \*Repeated Course Points: A+=4, A=4, A-=3.75, B+=3.5, B=3, B-=2.75, C+=2.5, C=2, C-=1.75, D=1, F=0. The Transcript is official only when signed and sealed by the Registrar.

Date of Issue : 10 NOV 2023

Registrar : [Signature]





Office of the Registrar  
P.O.Box : 243 , Bahir Dar , Ethiopia

Blue Mark College  
**STUDENT ACADEMIC RECORD**

Ref No : BDDMGT1025841712A56760890  
Degree Awarded Date : August 03, 2023  
National Exit Exam Result : Pass 51 %



ID No : BDDMGT-10258417-12A	Full Name : MENGISTU HULGIZE ASRESE	Sex : Male	Medium of Instruction : English
Faculty : Business and Economics		Admission Classification : Distance Education	
Department : Management		Award : BA Degree in Management	

Year : III Sem : III	Course Number	Course Title	Cr Hrs	Grade	Gr. Pts
2014 EC	Mgmt 3403	Advanced Entrepreneurship and Enterprise Development	3	A+	12.00
	Mgmt 3583	Business Research Method	3	A	12.00
	Acfn 3373	Cost And Management Accounting I	3	A+	12.00
	Mgmt 3413	System Analysis and Design	3	A+	12.00
	<b>Current Semester Total :</b>		12	4.00	48.00
<b>Previous Total :</b>		101	3.98	401.50	
<b>Cumulative :</b>		113	3.98	449.50	
Year : IV Sem : I	Course Number	Course Title	Cr Hrs	Grade	Gr. Pts
2015 EC	Acfn 4472	Cost and Management Accounting II	3	A	12.00
	Mgmt 4431	Human Resource Management	4	A+	16.00
	Mgmt 4441	Operational Research	4	A	16.00
	Mgmt 4451	Practical Attachment in Management	2	A	8.00
	<b>Current Semester Total :</b>		13	4.00	52.00
<b>Previous Total :</b>		113	3.98	449.50	
<b>Cumulative :</b>		126	3.98	501.50	
Year : IV Sem : II	Course Number	Course Title	Cr Hrs	Grade	Gr. Pts
2015 EC	Mgmt 4462	Business Law	3	A	12.00
	Mgmt 4421	Material Management	3	A+	12.00
	Mgmt 4482	Operations Management	4	A+	16.00
	Mgmt 4492	Project Analysis and Management	3	A+	12.00
	Mgmt 3393	Research in Management I	1	A-	3.75
	<b>Current Semester Total :</b>		14	3.98	55.75
<b>Previous Total :</b>		126	3.98	501.50	
<b>Cumulative :</b>		140	3.98	557.25	
Year : IV Sem : III	Course Number	Course Title	Cr Hrs	Grade	Gr. Pts
2015 EC	Mgmt 4503	Financial Management	3	A-	11.25
	Mgmt 4513	Research in Management II	2	A	8.00
	Mgmt 4253	Risk Management and Insurance	3	A+	12.00
	Mgmt 4533	Strategic Management and Business Policy	3	A+	12.00
	<b>Current Semester Total :</b>		11	3.93	43.25
<b>Previous Total :</b>		140	3.98	557.25	
<b>Cumulative :</b>		151	3.98	600.50	

Student Copy

Grading System: A+=Excellent, A=Excellent, A- Very Good, B+=Very Good, B=Good, C+=Good, C=Satisfactory, C-=Unsatisfactory D=Very Poor, F=Fail, P=Pass, IN=Incomplete, DO=Dropout, NG=No Grade  
 P=Pass, F=Fail, IN=Incomplete, DO=Dropout, NG=No Grade, A+=3.75, B+=3.5, B=3, B-=2.75, C+=2.5, C=2, C-=1.75, D=1, F=0. The Transcript is official only when signed and sealed by the Registrar.

Date of Issue : 10 NOV 2023

Registrar :